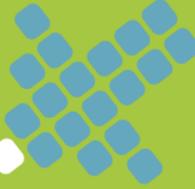


# Humanitas, Inc.

management + education + technology consulting



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www.humanitas.com

## Corporate Overview

- ✓ Women-Owned
- ✓ Small Business (<\$16.5 million)
- ✓ Over 25 years of experience
- ✓ Top Performance Ratings in CPARS/PPIRS
- ✓ DCAA-compliant accounting system

## Contract Vehicles

**HHS PSC IDIQ Contract:**  
HHSP2332015001451

**GSA Contract:** 47QRAA20D005X

## GSA SINS:

Management and Financial Consulting, Acquisition and Grants Management Support, Business Program and Project Management Services (541611)

Advertising Services (541810)

Information Technology Professional Services (541515)

Order-Level Materials (OLM)

## US Air Force Strategic

**Transformation Support, Tier 1 (Member of BCG Team)**

## Humanitas Business Codes

**NAICS Codes:** 541430, 541511, 541512, 541611, 541618, 541810, 541910, 541990, 561920, 561990, 611430, 812199

**DUNS #:** 828939132

**CAGE:** 1VUN1

## Corporate Officers

Lura Myers, President  
301.608.3290, ext 401  
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Adam Linn, Executive VP  
301.608.3290, ext 501  
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*Humanitas software platform to manage the process of group review and decision making from participants at remote locations*

www.epanel3.com

## Who We Are: Management Consulting + Technology Experts

Humanitas is a small, woman-owned firm that provides both public and private clients with a variety of policy analysis, evaluation, program support, and technology development services to aid in program and policy management. Since our founding in 1992, we have exceeded client expectations consistently by producing technically excellent results on time and within budget.

## Core Capabilities

### Policy and Program Assessment

- ✓ Policy Analysis
- ✓ Needs Assessment and Analysis
- ✓ Program Assessment
- ✓ Performance Measurement
- ✓ Survey Design and Execution
- ✓ Data Analysis and Visualization

### Evaluation Planning and Conduct

- ✓ Evaluability Assessment
- ✓ Evaluation Design
- ✓ Logic Models and Evaluation Frameworks
- ✓ Program and Process Evaluations

### Information Management and Technology

- ✓ Website Design and Support
- ✓ Customized Web-Based Applications

### Program Planning and Support

- ✓ Strategic Planning and Program Design
- ✓ Quick-Response Research and Analysis
- ✓ Technical Assistance
- ✓ Staff Support and Auxiliary Services
- ✓ Access to Subject Matter Experts

### Review Management and Logistics

- ✓ Peer Review
- ✓ In-Person and Online Meetings
- ✓ Distributed Document Review
- ✓ ePanel® Application for Remote Review

### Education and Training

- ✓ Develop Training Objectives
- ✓ Curriculum Development
- ✓ Training and Knowledge Transfer
- ✓ Webinar Development and Presentation

## How We Are Different

Humanitas has a deserved reputation for being a uniquely responsive consulting firm--one that blends senior-level expertise with an extraordinarily client-focused and collegial approach. Our experience in federal health and technology consulting is broad and deep, yet we approach each assignment with a fresh eye. We listen carefully to our clients, and we devise creative, technically sound strategies for addressing their needs and requirements. Almost all of our clients evidence their delight with Humanitas services and products by hiring us for repeat assignments.

## Federal Government Clients

### US Department of Health and Human Services

- National Institutes of Health
  - Center for Scientific Review
  - National Cancer Institute
  - National Center for Research Resources
  - National Heart, Lung, and Blood Institute
  - National Institute of Allergy and Infectious Diseases
  - National Institute of Diabetes and Digestive and Kidney Diseases
  - National Institute on Alcohol Abuse and Alcoholism
  - National Library of Medicine
  - Office of the Director
  - Small Business Innovation Research Program
- Health Resources and Services Administration
- Substance Abuse and Mental Health Services Administration
- Assistant Secretary for Planning and Evaluation

### US Department of Agriculture

- Food and Nutrition Service
- National Institute of Food and Agriculture
- National Wildfire Coordinating Group, US Forest Service

### US Department of Education

### US Department of Labor

- Alliance Workforce Investment
- Employment and Training Administration, Office of Job Corps
- Office of Disability Employment Policy
- Business Leadership Network (now Disability:IN)

## Sample Humanitas Projects

### Program Assessment and Evaluation

*Assessment and Evaluation of NLM Training Programs for Biomedical Informatics Research, Division of Extramural Programs, National Library of Medicine (NLM), NIH, HHS.*

From 2006 to 2014, Humanitas conducted a series of projects to assess NLM-funded training for biomedical informatics research, and to build NLM capacity to monitor and evaluate program performance. Humanitas studied the status and outcomes of NLM's Informatics Research University Training Programs to determine the extent to which the programs overall and individually had achieved NLM's stated aims. Humanitas also assessed characteristics and career outcomes for trainees supported by individual NLM fellowships or as post-docs on NLM RO1 research grants. For each project, we developed the study methodology, program logic models, and evaluation frameworks, and collected and analyzed primary and secondary data regarding program characteristics and trainee outcomes. Follow-on projects focused on developing strategies to monitor program performance and use evaluation as a management tool for administration of the university-based training program. We designed two types of "Scorecards" for use by NLM personnel in tracking performance data reported by individual programs in their annual and five-year progress reports. We assessed the anticipated adequacy of data for program evaluation, described components of a successful "model" informatics research training program; and developed a provisional definition of a successful trainee career outcome and tested it with a focus group of NLM stakeholders.

### Performance Measurement

*Develop a Performance Monitoring System for the NIH SBIR Program, Office of the NIH SBIR/STTR Coordinator, NIH, HHS.*

The NIH SBIR Program Office hired Humanitas to design and develop a Program Outcomes Data System (PODS) to enable authorized NIH personnel to access performance data for more than 1,000 SBIR awardees via the NIH Intranet. Each unique authorized user could employ PODS to generate just-in-time tables and graphs that they defined to describe performance of awardees and groups of awardees. For that assignment, Humanitas designed and developed a system to enable awardees to voluntarily update data at routine intervals, updated system capabilities upon request, and generated narrative reports about update processes and results. NIH began administering PODS in-house in 2009, after Humanitas finished populating the system with updated data.

### Review Management

*Support HRSA Teleconference and Field Grant Reviews, Division of Independent Review, Health Resources and Services Administration (HRAA), HHS.*

For 16 years, Humanitas assisted HRSA's Division of Independent Review (DIR) in administering teleconference and field reader reviews of applications for nearly all of the agency's hundreds of grant programs. Humanitas served as acting DIR review administrator to ensure an objective review process, implementing the full review process from identification of reviewers through payment of reviewer honoraria. Humanitas assisted DIR with developing policies and procedures for cost effective reviews; developing review meeting plans, policies, and manuals; managing/staffing independent review committee meetings; editing summary statements; recording application scores; preparing and tracking meeting budgets and expenditures; and providing review support.

### Information Technology Application

*NCI Central Institutional Review Board (CIRB) Support (ePanel®), Cancer Therapy Evaluation Program (CTEP), National Cancer Institute (NCI), NIH, HHS.* Humanitas developed and supports ePanel®, software for review management and consensus development by participants at diverse, remote locations. ePanel® originally was developed under a series of SBIR contract awards to assist CTEP in meeting the policy mandate to expand the number of reviewers and review meetings to assess concepts for cancer clinical trials. Having been developed under the SBIR Program affords ePanel® the special status of being available to federal agencies through sole source contracts. The usefulness, usability, and acceptance of ePanel® by the scientific community has made it the software of choice for NCI's Central Institutional Review Board for adult and pediatric clinical trials since 2003. ePanel® handles meeting logistics, documents individual reviews, and automates scoring and voting in compliance with federal privacy regulations. ePanel® also has been used to facilitate online reviews and grant program administration of the Avon Breast Cancer grant program, and for other customized instances.

### Process Evaluation

*Process Evaluation of the Mandatory NIH Public Access Policy, National Library of Medicine (NLM), NIH, HHS.*

Humanitas conducted a process evaluation of the mandatory NIH Public Access Policy to determine if implementation is working effectively and efficiently to meet the Congressional mandate to ensure that all papers are submitted to and archived in PubMed Central (PMC), to identify potential process improvements, and to identify best practices for ensuring compliance, both within and outside NIH. Humanitas developed evaluation-planning materials, analyzed secondary quantitative data provided by NIH; analyzed primary qualitative data collected through interviews of key stakeholders throughout the NIH research enterprise; and prepared reports documenting findings about analyses of compliance rates by factors of interest, describing best practices, and offering recommendations for process modifications.

### Program Support

*Provide Support to the Job Corps Health Program and Assist in Supporting Students with Disabilities, US Department of Labor.*

For over 20 years, Humanitas has provided continuous management consulting services as the single national program support contractor to Job Corps to aid in planning, implementation, and oversight of its health and wellness program. For more than 15 years, under a separate contract, we also have supported Job Corps' disability program assessment, policy development, program design and evaluation, compliance support, and oversight. Central tasks in both contracts are to assist DOL in developing, implementing, and evaluating Job Corps health standards, guidelines, policies, procedures, and curricula, and to assist in the review and evaluation of center health and wellness plans and proposals. Other services include access to a network of subject-matter experts, data collection and management, program monitoring and technical assistance, conference logistics and support, publications, and website management.